**Community Project Funding Request**

**Project Request Name:**

**Subcommittee:** Transportation, Housing and Urban Development and Related Agencies

**Account:** Department of Housing and Urban Development - Economic Development Initiative (EDI)

**Directions:**

1. Complete all basic information. Type your responses into each text box.
2. Complete all supplemental questions.
3. Save the document using the following file name format: Request\_HUD-EDI\_Requester-name.doc
4. Email your fully completed request to [Clyburn.Appropriations@mail.house.gov](mailto:Clyburn.Appropriations@mail.house.gov). Include any necessary attachments (such as an attached budget document, letters of community support, etc) in your email submission. Include “Community Project Funding” and the account and request names in the subject line.

*Failure to submit all required information will result in an incomplete project request. Incomplete project requests cannot not be submitted to the Appropriations Committee for consideration for Community Project funding.*

**Basic Information**

All requests for Community Project Funding, regardless of the account, must include the following information:

1. **Legal name of the recipient organization** that will receive the funding. Do not include abbreviations, acronyms, or use a “The” before the recipient name.

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1. **Project description** (limited to 1000 characters).

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1. **Budget breakout** describing how the requested Federal funding will be used by the grantee, such as amounts for salaries for providers or instructors, tuition payments, educational materials, exhibits, supplies, evaluation activities, equipment, travel, etc

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| Insert link, describe in text, or attach as a .pdf or .xls along with email submission of this document. |

1. **Explanation of the request.** Explain why the project is a good use of taxpayer funds.

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1. **Evidence of community support** for the project request. This may include links or digital copies of the following:
   * (1) letters of support from elected community leaders,
   * (2) press articles highlighting the need for the requested community project funding,
   * (3) support from newspaper editorial boards,
   * (4) projects listed in state intended use plans, community development plans, or other publicly available planning documents,
   * (5) resolutions passed by city councils or boards, or
   * (6) other compelling evidence of community support.

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| Insert link(s) or attach .pdf copies in the email submission of this document. |

1. (If funds are requested for a non-governmental entity) **proof that the recipient is a non-profit organization** as described under section 501(c)(3) of the Internal Revenue Code of 1986. No awards in FY2022 will go to for-profit entities.

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| Insert link(s) or attach .pdf copies in the email submission of this document. |

**Supplemental questions**

These questions are specific to the account from which funding is being requested from for the project. Verify that you have downloaded the document that corresponds to the proper account before proceeding.

**Supplemental Questions: Department of Housing and Urban Development - Economic Development Initiative (EDI)**

1. Project Name
   * EXAMPLE: Main Street elderly services facility improvements, City, State, County, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project’s location (city, county, State, Congressional District).
   * NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.

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1. General description of the project and why it is needed.
   * EXAMPLE: For capital improvements, including roof repairs, accessibility alterations (installation of ramps and handrails, restroom alterations) and related equipment, labor and materials, within the County’s oldest senior services facility.

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1. What are the benefits of this project and why is it a priority?
   * NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report. EXAMPLE: These improvements will improve the health and safety of more than 350 seniors that rely on services provided through the center for supplemental meals and health services, as well as to meet requirements under the Americans with Disabilities Act (ADA). As a result of a closure of a nearby community services facility within the County, improvements are necessary to address a recent increase in demand for elderly services and the need to expand the services available at this elderly services facility, which is in close proximity to County’s largest elderly housing development.

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1. Amount requested for the community project and the total project cost. o Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?

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1. Estimated start and completion dates.

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1. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?

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1. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
   * NOTE: The match requirements are defined in statute. While EDI projects do not have a match requirement, other projects associated with a larger development effort may.

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1. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?

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1. Is the project primarily a service, new construction, rehabilitation, land or site acquisition, planning, or economic development project?

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1. Does the project primarily benefit persons of low-income or tribal communities?

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1. Does the project impact beneficiaries of HUD’s rental assistance programs (owners, public housing agencies, service providers, or tenants)?

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1. Who are the community partners participating in this project?

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1. If the project includes new construction or land or site acquisition activities, does it comply with local zoning requirements?

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1. Is the project included or supported by an identified priority area within the community’s HUD Consolidated Plan? If yes, please provide a link to the plan.

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1. Is the project intended to address issues related to climate change or resiliency, civil unrest, or inequities?

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* Use the space below to include any additional information that you feel would be useful to include with your request:

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